

## HOW DO I DONATE TO GLEN LAKE'S SCHOLARSHIP PROGRAM?

Every year, at our May Awards Night, our college bound seniors are blessed by the many donations from our generous community. The scholarships are awarded to students for their academic ability, talents, vocational pursuits, and character. We continue to have individuals and groups stepping up to support this worthy endeavor. We hope that this document will assist you if you choose to be one of our scholarship donors.

There are several ways to participate in this process:

The first method would be to donate unrestricted funds to the Glen Lake Foundation. The Foundation supports filling the needs of all students at Glen Lake Community Schools. If, however, you wanted your money to only go toward scholarships, you can state that that is your wish. The Foundation members will put the dollars we receive toward scholarships that will benefit our students. Donations can be in any amount.

If you want to establish a named scholarship, honoring an individual, group or cause, you should think about the following:

- Official name of the scholarship
- How much money will be awarded
- How many scholarships will be given annual (one is the norm)
- What criteria would you like the student to have for eligibility
- Will you require a written piece from your students or perhaps an interview
- Who will select your candidate

You can meet with a Foundation member and the counseling office secretary at Glen Lake to work out all of these details. You will also need to decide how your payouts will be made. You can give money each year to your recipient or to the college they will be attending. You would work with the counseling office secretary who will let you know that the student is enrolled and attending college and you would release the funds in the fall. Or you can put the money with the Glen Lake Foundation. We require a five-thousand dollar minimum and we will put this money in the hands of a qualified trust management organization. We currently manage over a million dollars in restricted scholarship funds.

If you are interested in donating funds or starting a new scholarship, please contact the Glen Lake Schools Foundation at [glenlakeschoolsfoundation@gmail.com](mailto:glenlakeschoolsfoundation@gmail.com) or call the guidance office secretary, Patti Yeomans at 231-334-3061, ext 504.